



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

Caritas Institute of Community Education

Programme Validation at QF Levels 2 and 3

Certificate in Beauty Care (QF Level 2)

Certificate in Facial Electrical Treatment (QF Level 3)

Certificate in Trendy Make-up and Design (QF Level 3)

**Certificate in Nail Art, Manicure and Pedicure Care (QF
Level 3)**

**Diploma in Facial Electrical Treatment and Trendy
Make-up Design (QF Level 3)**

Diploma in Health Care Studies

Diploma in Social Service Management

May 2014

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

1. Introduction

- 1.1 Caritas Institute of Community Education (CICE), a self-financing institution, has been committed to promoting lifelong learning and operating a wide variety of courses ranging from short courses to award-bearing programmes. These courses / programmes are very much vocationally oriented but also provide for life enrichment and serve people from all walks of life. In addition, CICE is one of the major partners with various government bureaux and statutory bodies in providing government sub-vented programmes to help the working population better equip themselves with skills for employment.
- 1.2 Based on the Service Agreement, the HKCAAVQ was commissioned by the Caritas Institute of Community Education (明愛社區書院) (the Operator) to assess and determine whether the following learning programmes achieve the stated objectives and meet the Qualifications Framework (QF) standards at the proposed QF Levels:
- (1) Certificate in Beauty Care (QF Level 2);
 - (2) Certificate in Facial Electrical Treatment (QF Level 3);
 - (3) Certificate in Trendy Make-up and Design (QF Level 3);
 - (4) Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3);
 - (5) Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3);
 - (6) Diploma in Health Care Studies; and
 - (7) Diploma in Social Service Management.
- 1.3 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement and the Terms of Reference stated therein. An on-site visit took place on 10-11 April 2014.

2. HKCAAVQ's Accreditation Determination

Having due consideration of the accreditation panel's observations and comments as presented in this Report, the HKCAAVQ makes the following accreditation determination:

2.1 Programme Validation

Approval

	Programme 1	Programme 2	Programme 3
Name of Operator	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院
Name of Award Granting Body	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院

	Programme 1	Programme 2	Programme 3
Title of Learning Programme	Certificate in Beauty Care (QF Level 2) 美容護理證書 (資歷架構第 2 級)	Certificate in Facial Electrical Treatment (QF Level 3) 美容儀器療程證書 (資歷架構第 3 級)	Certificate in Trendy Make-up and Design (QF Level 3) 時尚化妝及妝型設計證書 (資歷架構第 3 級)
Title of Qualification (Exit Award)	Certificate in Beauty Care (QF Level 2) 美容護理證書 (資歷架構第 2 級)	Certificate in Facial Electrical Treatment (QF Level 3) 美容儀器療程證書 (資歷架構第 3 級)	Certificate in Trendy Make-up and Design (QF Level 3) 時尚化妝及妝型設計證書 (資歷架構第 3 級)
Primary Area of Study / Training	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care
Other Area of Study / Training	Not applicable	Not applicable	Not applicable
Industry	Beauty	Beauty	Beauty
Branch(es)	Beauty	Beauty	Beauty
QF Level	2	3	3
QF Credit	30	30	30
Mode of Delivery and Programme Length	Part-time: 4 months 303 notional learning hours (including 103 contact hours)	Part-time: 5 months 303 notional learning hours (including 103 contact hours)	Part-time: 5 months 303 notional learning hours (including 103 contact hours)
Intermediate Exit Award	Not applicable	Not applicable	Not applicable
Validity Period	3 years 9 June 2014 to 8 June 2017	3 years 9 June 2014 to 8 June 2017	3 years 9 June 2014 to 8 June 2017
Number of Enrolments	4 enrolments per year	3 enrolments per year	6 enrolments per year
Maximum Number of New Students	Maximum of 26 learners per class Maximum of 52 learners per year	Maximum of 26 learners per class Maximum of 36 learners per year	Maximum of 26 learners per class Maximum of 76 learners per year
Specification of Competency Standards Based Programme	<input checked="" type="checkbox"/> Yes..... <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes..... <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes..... <input type="checkbox"/> No
Programme Specific Requirement(s)	Not applicable	Not applicable	Not applicable

	Programme 1	Programme 2	Programme 3
Remark(s) to be indicated on the QR	Not applicable	Not applicable	Not applicable
Address of Teaching/Training Venue(s)	<u>CICE centres:</u> 1. 18-24 Man Lai Road, Shatin, New Territories 新界沙田文禮路 18-24 號 2. 16 Kent Road, Kowloon Tong, Kowloon 九龍九龍塘根德道 16 號 3. G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號鋪	<u>CICE centre:</u> 1. 16 Kent Road, Kowloon Tong, Kowloon 九龍九龍塘根德道 16 號	<u>CICE centres:</u> 1. 18-24 Man Lai Road, Shatin, New Territories 新界沙田文禮路 18-24 號 2. 146 Chung On Street, Tsuen Wan, New Territories 新界荃灣眾安街 146 號 3. No. 5 Dyer Avenue, Hung Hom, Kowloon 九龍紅磡戴亞街 5 號 4. 16 Kent Road, Kowloon Tong, Kowloon 九龍九龍塘根德道 16 號 5. 4 Cliff Road, Yaumati, Kowloon 九龍油麻地石壁道 4 號 6. Units 21-34, G/F, Wu Yuet House, Wu King Estate, Tuen Mun, New Territories 新界屯門湖景邨湖月樓地下 21-34 室 7. G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號鋪 8. 6/F, Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong 香港北角英皇道 338 號華懋交易廣場 II 期 6 樓

	Programme 4	Programme 5
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	Programme 4	Programme 5
Name of Operator	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院
Name of Award Granting Body	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院
Title of Learning Programme	Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3) 美甲及手足護理證書 (資歷架構第 3 級)	Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3) 美容儀器療程及時尚妝型設計文憑 (資歷架構第 3 級)
Title of Qualification (Exit Award)	Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3) 美甲及手足護理證書 (資歷架構第 3 級)	Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3) 美容儀器療程及時尚妝型設計文憑 (資歷架構第 3 級)
Primary Area of Study / Training	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care
Other Area of Study / Training	Not applicable	Not applicable
Industry	Beauty	Beauty
Branch(es)	Beauty	Beauty
QF Level	3	3
QF Credit	18	90
Mode of Delivery and Programme Length	Part-time: 3 months; 183 notional learning hours (including 63 contact hours)	Part-time: 9 months; 909 notional learning hours (including 309 contact hours)
Intermediate Exit Award	Not applicable	Not applicable
Validity Period	3 years 9 June 2014 to 8 June 2017	3 years 9 June 2014 to 8 June 2017
Number of Enrolments	4 enrolments per year	4 enrolments per year
Maximum Number of New Students	Maximum of 26 learners per class Maximum of 56 learners per year	Maximum of 26 learners per class Maximum of 56 learners per year
Specification of Competency Standards Based Programme	<input checked="" type="checkbox"/> Yes..... <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes..... <input type="checkbox"/> No
Programme Specific	Not applicable	Not applicable

	Programme 4	Programme 5
Requirement(s)		
Remark(s) to be indicated on the QR	Not applicable	Not applicable
Address of Teaching/Training Venues	<p><u>CICE centres:</u></p> <ol style="list-style-type: none"> 18-24 Man Lai Road, Shatin, New Territories 新界沙田文禮路 18-24 號 146 Chung On Street, Tsuen Wan, New Territories 新界荃灣眾安街 146 號 No. 5 Dyer Avenue, Hung Hom, Kowloon 九龍紅磡戴亞街 5 號 16 Kent Road, Kowloon Tong, Kowloon 九龍九龍塘根德道 16 號 4 Cliff Road, Yaumati, Kowloon 九龍油麻地石壁道 4 號 Units 21-34, G/F, Wu Yuet House, Wu King Estate, Tuen Mun, New Territories 新界屯門湖景邨湖月樓地下 21-34 室 G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號舖 6/F, Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong 香港北角英皇道 338 號華懋交易廣場 II 期 6 樓 	<p><u>CICE centres:</u></p> <ol style="list-style-type: none"> 16 Kent Road, Kowloon Tong, Kowloon 九龍九龍塘根德道 16 號 G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號舖

	Programme 6	Programme 7
Name of Operator	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院
Name of Award Granting Body	Caritas Institute of Community Education 明愛社區書院	Caritas Institute of Community Education 明愛社區書院
Title of Learning	Diploma in Health Care Studies 健康護理文憑	Diploma in Social Service Management

	Programme 6	Programme 7
Programme		社會服務管理文憑
Title of Qualification (Exit Award)	Diploma in Health Care Studies 健康護理文憑	Diploma in Social Service Management 社會服務管理文憑
Primary Area of Study / Training	Medicine, Dentistry and Health Sciences	Social Sciences
Other Area of Study / Training	Not applicable	Not applicable
Industry	Not applicable	Not applicable
Branch(es)	Not applicable	Not applicable
QF Level	3	3
QF Credit	160	172
Mode of Delivery and Programme Length	Full-time: 1 year; Part-time: 2 years; 1606 notional learning hours (including 526 contact hours and 60 practicum hours)	Full-time: 1 year; Part-time: 2 years; 1720 notional learning hours (including 580 contact hours)
Intermediate Exit Award	Not applicable	Not applicable
Validity Period	3 years 1 August 2014 to 31 July 2017	3 years 1 August 2014 to 31 July 2017
Number of Enrolments	1 enrolment per year for full-time 4 enrolments per year for part-time	1 enrolment per year for full-time 4 enrolments per year for part-time
Maximum Number of New Students	Maximum of 40 learners per class for lecture and 20 for workshop Maximum of 80 full-time learners and 40 part-time learners per year	Maximum of 30 learners per class Maximum of 60 full-time learners and 20 part-time learners per year
Specification of Competency Standards Based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Programme Specific Requirement(s)	Not applicable	Not applicable
Remark(s) to be indicated on the QR	This programme includes Practicum for 6 QF credits to be conducted in 5 days. 此課程包括實習部分，佔 6 資歷學分，為期 5 日。	Not applicable
Address of	<u>CICE centres:</u>	<u>CICE centres:</u>

	Programme 6	Programme 7
Teaching/ Training Venues	<ol style="list-style-type: none"> 22 Tin Wan Street, Aberdeen, Hong Kong 香港香港仔田灣街 22 號 18-24 Man Lai Road, Shatin, New Territories 新界沙田文禮路 18-24 號 146 Chung On Street, Tsuen Wan, New Territories 新界荃灣眾安街 146 號 No. 5 Dyer Avenue, Hung Hom, Kowloon 九龍紅磡戴亞街 5 號 4 Cliff Road, Yaumati, Kowloon 九龍油麻地石壁道 4 號 Units 21-34, G/F, Wu Yuet House, Wu King Estate, Tuen Mun, New Territories 新界屯門湖景邨湖月樓地下 21-34 室 G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號舖 3/F, Carpark No 1, Cheung Wah Estate, Fanling, New Territories 新界粉嶺祥華村一號停車場三樓 6/F, Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong 香港北角英皇道 338 號華懋交易廣場 II 期 6 樓 Lung Tsai Tsuen, Cheung Chau 長洲龍仔村 	<ol style="list-style-type: none"> 22 Tin Wan Street, Aberdeen, Hong Kong 香港香港仔田灣街 22 號 18-24 Man Lai Road, Shatin, New Territories 新界沙田文禮路 18-24 號 146 Chung On Street, Tsuen Wan, New Territories 新界荃灣眾安街 146 號 No. 5 Dyer Avenue, Hung Hom, Kowloon 九龍紅磡戴亞街 5 號 4 Cliff Road, Yaumati, Kowloon 九龍油麻地石壁道 4 號 Units 21-34, G/F, Wu Yuet House, Wu King Estate, Tuen Mun, New Territories 新界屯門湖景邨湖月樓地下 21-34 室 G/F, Shop 1, Dip Shui House, Shui Pin Wai Estate, Yuen Long, New Territories 新界元朗水邊圍邨疊水樓地下 1 號舖 3/F, Carpark No 1, Cheung Wah Estate, Fanling, New Territories 新界粉嶺祥華村一號停車場三樓 6/F, Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong 香港北角英皇道 338 號華懋交易廣場 II 期 6 樓 Lung Tsai Tsuen, Cheung Chau 長洲龍仔村

Requirement	Date of Fulfilment
1. The Operator is to ensure the implementation of the quality assurance mechanism for the full set of training and assessment materials by submitting the minutes of the related Programme Management Team Meeting(s).	31 October 2015
Recommendations	
<u>All programmes</u>	
1. The Operator should provide supplementary information for supporting the training staff in delivering and monitoring the self-study activities.	

Certificate in Beauty Care (QF Level 2);

Certificate in Facial Electrical Treatment (QF Level 3);

Certificate in Trendy Make-up and Design (QF Level 3);

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3);

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3); and

Diploma in Social Service Management

2. The Operator should extend the provision of a Programme Advisory Committee to each programme.

Certificate in Beauty Care (QF Level 2);

Certificate in Facial Electrical Treatment (QF Level 3);

Certificate in Trendy Make-up and Design (QF Level 3);

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3); and

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

3. The Operator should monitor and review the student-staff ratio for conducting workshops when a class reaches the maximum capacity.

Certificate in Trendy Make-up and Design (QF Level 3); and

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

4. The Operator should review and enrich the textbook list for the learning of contemporary knowledge and skills in Cosmetology.

Diploma in Health Care Studies; and

Diploma in Social Service Management

5. The Operator should review if the existing Continuing Professional Development Policy could extend to part-time training staff so as to strengthen their pedagogical skills.

3. Programme Details

The following is the programme information provided by the Operator.

3.1 Programme Objectives

Certificate in Beauty Care (QF Level 2)

- Describe the basic body structure, organization, mechanism and functions of human physiological systems;
- Explain the ingredients of various skin care products and the appropriate proper procedures of beauty treatment for different skin types;
- Demonstrate the techniques of performing necessary patch test before tinting eyelashes and eyebrows;
- Explain the basic mechanism, functions, operating methods and procedures as well as safety rules of common facial electrical equipment, e.g., facial steamer;
- Differentiate the types and techniques of non-permanent hair removal; and
- Explain the essential labour and commercial law relevant to the beauty industry.

Certificate in Facial Electrical Treatment (QF Level 3)

- Explain the usage, functions and safety precautions of the seven commonly used facial electrical equipment such as High Frequency, Galvanism and Faradic, etc.;

- Identify the general symptoms and describe the transmission process of common infectious diseases; and
- Demonstrate the proper use of the facial electrical equipment properly and clearly explain the procedures and precautions taken.

Certificate in Trendy Make-up and Design (QF Level 3)

- Explain and apply the chromatology in make-up design;
- Analyze the essence of different types of make-up design and impact of different environmental factors so as to apply professional make-up skills to perform evening make-up, bridal and banquet make-up;
- Apply fashionable, photographic and stage make-up skills for different scenes and themes; and
- Illustrate the characteristics and use of different special effect make-up products and tools.

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3)

- Apply the knowledge of manicure, pedicure, hand and foot care to provide the manicure and pedicure treatments; and
- Demonstrate the skills of applying the acrylic, UV gel nail and fibre nail tips.

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

- Apply the knowledge and skills of beauty care in make-up design;
- Explain the method, functions of the seven common facial electrical equipment and operate them properly in providing beauty care treatments to clients; and
- Apply professional make-up skills to produce appropriate make-up designs for clients with appropriate consideration of different environmental factors.

Diploma in Health Care Studies

- Provide students with a solid foundation in the principle and practice of personal caring skills in various health care settings;
- Train students to demonstrate proficiency in providing holistic service to clients in welfare settings, particularly to the elderly and persons with disabilities;
- Familiarize students with the requirements for service quality standard in maintenance as well as restoration of health and prevention of illness for both clients and their relatives;
- Develop students' ability to perform as efficient and effective health care team members; and
- Enhance students' generic academic competence, self-awareness, and career planning skills for work and further study at post-secondary level.

Diploma in Social Service Management

- Provide a structured programme emphasizing social service skills;
- Equip students with the general knowledge about social service;
- Develop and nurture students' critical thinking skills on social issues and concerns;
- Raise students' awareness of social issues; and
- Enhance students' generic academic competence, self-awareness, and career planning skills for work and further study at post-secondary level.

3.2 Programme Intended Learning Outcomes

Certificate in Beauty Care (QF Level 2)

Upon completion of the programme, students should be able to:

- Explain the basic human body structure, mechanism and functions; accurately analyze a client's skin condition and needs to choose appropriate product ingredients and provide appropriate facial beauty care treatment according to personal hygiene standard and operation guidelines;
- Apply techniques of patch test and tinting to clients in accordance with the personal hygiene standard and operation guidelines; produce clear record of the test results and other relevant information and provide clients with the method and advice on after-treatment home care;
- Explain the basic mechanism, functions, operating procedures of the facial electrical equipment, choose and operate suitable equipment to provide beauty care to clients in accordance with the operating and safety guidelines, personal hygiene standard and proper operating procedures under the guidance;
- Apply the basic theory of human hair as well as a variety of non-permanent hair removal techniques and products to provide non-permanent hair removal treatment to clients according to personal hygiene standard and operational guidelines; and
- Identify and comply with relevant laws and regulations during daily operations in the beauty salon to establish a good corporate image and enhance client confidence.

Certificate in Facial Electrical Treatment (QF Level 3)

Upon completion of the programme, students should be able to:

- Explain the basic mechanism, functions, operating procedures, techniques, routine cleaning and maintenance methods and operating guidelines, electrical safety, personal hygiene and operational guidelines of the facial electrical equipment; and properly operate seven commonly used facial electrical equipment for beauty treatments (e.g., High Frequency, Galvanism and Faradic, etc.);
- Identify and differentiate the symptoms and transmission of various infectious diseases and take appropriate preventive measures in beauty routine work procedures; and tactfully decline the request for beauty service or products trial from those who have identifiable symptoms of infectious diseases and tactfully advise the clients to seek appropriate treatment; and
- Analyze clients' body and skin condition and needs so as to adopt appropriate electrical equipment to provide suitable beauty treatments.

Certificate in Trendy Make-up and Design (QF Level 3)

Upon completion of the programme, students should be able to:

- Apply appropriate colour matching to make-up in cosmetic-related work;
- Demonstrate correct use of colour matching skills in evening, bridal and special occasion make-up based on sound judgement on the cosmetic purposes, indoor or outdoor environmental factors;
- Design and produce photographic, fashionable and stage make-up styles according to specific themes, objectives and scenes by applying appropriate cosmetic products, and make-up skills; and
- Choose and apply appropriate special effect make-up products, tools and skills to produce different special effect make-up styles to create the intended image of a character.

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3)

Upon completion of the programme, students should be able to:

- Perform manicure and pedicure treatments in beauty salon in accordance with personal hygiene code of practice, provide basic nail care service, such as soaking, nail trimming, 'dead' cuticle removing, applying base coat and top coat, etc;

- Analyze the client’s needs and the condition of the nails and perform the skilled tasks of nail care and enhancement safely and effectively, such as nail treatments; and
- Apply the techniques of nail extension and maintenance to provide acrylic nail, UV gel nail and fibre nail tips treatments.

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

Upon completion of the programme, students should be able to:

- Apply techniques of beauty care and accurately analyze client’s skin types and needs to choose appropriate product to provide beauty care treatment according to personal hygiene standard and operation guidelines;
- Explain the functions, mechanism, operating procedures, techniques, routine cleaning and maintenance methods and operating guidelines, electrical safety, personal hygiene and operational guidelines of the seven commonly used facial electrical equipment; and according to clients’ body and skin condition and needs, adopt appropriate electrical equipment to provide suitable beauty treatments properly; and
- Design and produce make-up styles according to specific themes, objectives and scenes by applying appropriate cosmetic products and make-up skills.

Diploma in Health Care Studies

Upon completion of the programme, students should be able to:

- Apply mathematical skills and statistical concepts in business and social welfare setting;
- Describe the roles and ethical responsibilities of health care provider in welfare settings;
- Apply learned knowledge and skills in caring for the elderly and persons with disabilities;
- Perform the procedures for accident prevention and first-aid;
- Apply health care service management knowledge in residential care setting; and
- Apply the generic skills (English, Chinese and interpersonal) in coping with future challenges in work and study at post-secondary level.

Diploma in Social Service Management

Upon completion of the programme, students should be able to:

- Apply mathematical skills and statistical concepts in business and social service setting;
- Analyze social issues at personal, group and societal levels with sociological perspectives and reflect the roles of individuals in relation to Hong Kong and the world;
- Plan and implement activities and programmes for diverse social groups in social service setting by applying theories in psychology, counselling, IT and management;
- Evaluate the impact of social policies on the social groups in Hong Kong; and
- Apply the generic skills (English, Chinese and interpersonal) for workplace and further study at post-secondary level.

3.3 Programme Structure

Certificate in Beauty Care (QF Level 2)

Topic area	Unit of Competency	QF Credit
Identify various types of skin and skin care	BEZZCN210A	
Tint eyebrows and eyelashes	BEZZBC201A	
Apply codes of safety for general beauty-related electrical appliances	BEZZCN110A	
Carry out general facial massage treatments	BEZZBC202A	
Carry out general beauty treatments	BEZZBC203A	

Master temporary hair removal techniques	BEZZCN219A	
<i>Other topics in Beauty Care</i>	Not applicable	
<ul style="list-style-type: none"> •Anatomy and physiology •Skin care products and ingredients, contraindications and adverse reactions •Pre-treatment patch test •Skin abnormalities and skin diseases •Understand the general labour and commercial law •Hair removal products, tools, knowledge, contraindications and adverse reactions, advice for post-hair removal treatments 		
Total		30

Certificate in Facial Electrical Treatment (QF Level 3)

Topic area	Unit of Competency	QF Credit
Use of general beauty equipment	BEZZCN222A	
Operate and maintain various types of beauty equipment	BEZZCN313A	
Identify types and symptoms of common infectious diseases	BEZZCN301A	
Total		30

Certificate in Trendy Make-up & Design (QF Level 3)

Topic area	Unit of Competency	QF Credit
Apply chromatology to make-up	BEZZMU202A	
Apply shading techniques in chromatology - personal image design	BEZZMU312A	
Apply indoor and outdoor make-up techniques	BEZZMU302A	
Master evening make-up techniques	BEZZMU203A	
Perform basic bridal make-up	BEZZMU301A	
Perform wedding costume and banquet make-up for related parties	BEZZMU303A	
Perform photography make-up (black and white and colour)	BEZZMU304A	
Master the relationship between different scenes and stage make-up	BEZZMU313A	
Perform fashionable make-up	BEZZMU316A	
Perform general special effects make-up	BEZZMU305A	
Total		30

Certificate in Nail Art, Manicure & Pedicure Care (QF Level 3)

Topic area	Unit of Competency	QF Credit
Perform basic manicure/ pedicure	BEZZNA205A	
Master manicure and pedicure techniques	BEZZNA312A	
Apply fibre nail tips	BEZZNA305A	

Perform acrylic nail enhancement	BEZZNA303A	
Perform UV gel nail enhancement	BEZZNA304A	
Total		18

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

Module Title	Topic area	Unit of Competency	QF Credit
Beauty Care	Identify various types of skin and skin care	BEZZCN210A	
	Tint eyebrows and eyelashes	BEZZBC201A	
	Apply codes of safety for general beauty-related electrical appliances	BEZZCN110A	
	Carry out general facial massage treatments	BEZZBC202A	
	Carry out general beauty treatments	BEZZBC203A	
	Master temporary hair removal techniques	BEZZCN219A	
	<i>Other topics in Beauty Care</i> <ul style="list-style-type: none"> •Anatomy and physiology •Skin care products and ingredients, contraindications and adverse reactions •Pre-treatment patch test •Skin abnormalities and skin diseases •Understand the general labour and commercial law •Hair removal products, tools, knowledge, contraindications and adverse reactions, advice for post-hair removal treatments 	Not applicable	
Facial Electrical Treatment	Use of general beauty equipment	BEZZCN222A	
	Operate and maintain various types of beauty equipment	BEZZCN313A	
	Identify types and symptoms of common infectious diseases	BEZZCN301A	
Trendy Make-up & Design	Apply chromatology to make-up	BEZZMU202A	
	Apply shading techniques in chromatology - personal image design	BEZZMU312A	
	Apply indoor and outdoor make-up techniques	BEZZMU302A	
	Master evening make-up techniques	BEZZMU203A	
	Perform basic bridal make-up	BEZZMU301A	
	Perform wedding costume and banquet make-up for related parties	BEZZMU303A	
	Perform photography make-up (black and white and colour)	BEZZMU304A	
	Master the relationship between different scenes and stage make-up	BEZZMU313A	
	Perform fashionable make-up	BEZZMU316A	
	Perform general special effects make-up	BEZZMU305A	
Total			90

Diploma in Health Care Studies

Module	QF Credit
Whole-person Development I (non-credit-bearing)	
Practical Chinese Communication	
English for Business Communication	
Business Mathematics & Statistics	
General Personal Care	
Human Anatomy and Physiology	
Basic Clinical Skills	
Geriatric Care	
Management of Residential Home for the Elderly	
First Aid Training	
Field Practicum	
Total	160

Diploma in Social Service Management

Module	QF Credit
Whole-person Development I (non-credit-bearing)	
Practical Chinese Communication	
English for Business Communication	
Business Mathematics & Statistics	
Sociology in Practice	
Social Policy Evaluation	
Becoming a Global Citizen	
Event and Programme Management	
Social Service in Hong Kong	
Community Resource and Networking	
Social Service Management	
Total	172

3.4 Graduation Requirements

Certificate in Beauty Care (QF Level 2)

Certificate in Facial Electrical Treatment (QF Level 3)

Certificate in Trendy Make-up and Design (QF Level 3)

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3)

- Achieve an attendance rate of 80% or above;
- Achieve an average score of 50% or above; and
- Pass in practical examination.

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

- Achieve an attendance rate of 80% or above;
- Achieve an average score of 50% or above; and
- Pass in practical examinations of all modules.

Diploma in Health Care Studies

Diploma in Social Service Management

- An overall Pass in each required module and obtain at least 2.0 in the cumulative grade point average (GPA); and
- Not less than 80% attendance rate in each required module.

3.5 Admission Requirements

Certificate in Beauty Care (QF Level 2)

Pass an entrance interview; and

- Have completed S3 or equivalent or completed Certificate in Junior Beautician Training under the Manpower Development Scheme of the Employees Retraining Board; and
- 15 years of age or above.

Certificate in Facial Electrical Treatment (QF Level 3)

Pass an entrance interview; and

- Have completed S3 or equivalent; 18 years of age or above with more than one year's working experience; and pass the entry test in beauty care ("Specification of Competency Standards", QF Level 2); or
- Hold relevant professional qualifications (i.e. ITEC Diploma for Beauty Specialists or ITEC Diploma in Beauty Treatments); or
- Have completed the following relevant QF level 2 programmes:
 - Apply code of safety for general beauty-related electrical appliances (BEZZCN110A)
 - Identify various types of skin and skin care (BEZZCN210A)
 - Carry out general facial massage treatments (BEZZBC202A); and
 - Carry out general beauty treatments (BEZZBC203A).

Certificate in Trendy Make-up and Design (QF Level 3)

Pass an entrance interview; and

- Have completed S5 or equivalent; or
- Have completed S3 or equivalent or completed Certificate in Cosmetician Assistant Training under the Manpower Development Scheme of the Employees Retraining Board; and
 - 18 years of age or above with more than one year's working experience; and
 - Pass the entry test in make-up ("Specification of Competency Standards", QF Level 2).

Certificate in Nail Art, Manicure and Pedicure Care (QF Level 3)

Pass an entrance interview; and

- Have completed S5 or equivalent; or
- Have completed S3 or equivalent or completed Certificate in Nail Technician Training under the Manpower Development Scheme of the Employees Retraining Board; and
 - 18 years of age or above with more than one year's working experience; and
 - Pass the entry test in nail art ("Specification of Competency Standards", QF Level 2).

Diploma in Facial Electrical Treatment and Trendy Make-up Design (QF Level 3)

Pass an entrance interview; and

- Have completed S5 or equivalent; or
- Have completed S3 or equivalent or completed Certificate in Junior Beautician Training and Certificate in Cosmetician Assistant Training under the Manpower Development Scheme of the Employees Retraining Board; and
 - 18 years of age or above with more than one year's working experience; and
 - Pass the entry test in make-up ("Specification of Competency Standards", QF Level 2).

Diploma in Health Care Studies

Diploma in Social Service Management

- Completed S6, Yi Jin Diploma, or equivalent; and
- Passing an entrance interview.

Mature Student / Non-standard Entry:

- Over 21 years of age and recommendations from their supervisors in the relevant field; and
- Passing an entrance interview.

4. Substantial Change

- 4.1 The maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by the HKCAAVQ.

5. Qualifications Register

- 5.1 Qualifications accredited by the HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.
- 5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

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