



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

**SUMMARY ACCREDITATION REPORT**

**HONG KONG COLLEGE OF TECHNOLOGY**

**LEARNING PROGRAMME ACCREDITATION**

**CERTIFICATE IN CYBERSECURITY (SENIOR  
SECONDARY APPLIED LEARNING)**

**LEARNING PROGRAMME RE-ACCREDITATION**

**CERTIFICATE IN APPLIED LEARNING  
(VOCATIONAL ENGLISH) – ENGLISH FOR  
BUSINESS SERVICES (QF LEVEL 3)**

**CERTIFICATE IN PÂTISSERIE AND CAFÉ  
OPERATIONS (SENIOR SECONDARY  
APPLIED LEARNING)**

**JUNE 2024**

## 1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1686), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by the Hong Kong College of Technology (“Operator”) to conduct a Learning Programme Accreditation (LPA) and Learning Programme Re-accreditation (re-LPA) Exercise with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and QF standard at Level 3 and can be offered as an accredited programme:
  - (i) Certificate in Cybersecurity (Senior Secondary Applied Learning); and
- (b) To conduct an accreditation test as provided for in AAVQO to determine whether the following programmes of the Operator meet the stated objectives and QF standards at Level 1-3 and can continue to be offered as accredited programmes:
  - (i) Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3);
  - (ii) Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning); and
- (c) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) to (b) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit between the accreditation panel and representatives of the Operator took place on 23 April 2024.

## 2. HKCAAVQ’S DETERMINATION

### Learning Programme Accreditation

#### Certificate in Cybersecurity (Senior Secondary Applied Learning)

2.1 HKCAAVQ has determined that the Certificate in Cybersecurity (Senior Secondary Applied Learning) meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2024 to 31 August 2029.

## 2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

<b>Name of Operator(s)</b>	Hong Kong College of Technology 香港專業進修學校
<b>Name of Award Granting Body</b>	Hong Kong College of Technology 香港專業進修學校
<b>Title of Learning Programme</b>	Certificate in Cybersecurity (Senior Secondary Applied Learning) 網絡安全（高中應用學習）證書
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Cybersecurity (Senior Secondary Applied Learning) (QF Level 3) 網絡安全（高中應用學習）證書（資歷架構第3級）
<b>Primary Area of Study and Training</b>	Computer Science and Information Technology
<b>Sub-area (Primary Area of Study and Training)</b>	Computer Science and Information Technology
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	27
<b>Mode(s) of Delivery and Programme Length</b>	Full-time, 18 months 270 notional learning hours (including 180 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	1 September 2024 to 31 August 2029
<b>Number of Enrolment(s)</b>	One enrolment per year

<b>Maximum Number of New Students</b>	Maximum of 30 learners per class
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	This course is approved by the Education Bureau. 此課程經教育局批核。
<b>Address of Teaching/ Training Venue(s)</b>	See Appendix 1

### Learning Programme Re-accreditation

#### Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)

2.4 HKCAAVQ has determined that the Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3) meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 January 2027 to 31 August 2027.

#### 2.5 **Validity Period**

2.5.1 The validity period will commence on the date specified below.

2.6 The determinations on the Learning Programme Re-accreditation are specified as follows:

<b>Name of Operator(s)</b>	Hong Kong College of Technology 香港專業進修學校
<b>Name of Award Granting Body</b>	Hong Kong College of Technology 香港專業進修學校

<b>Title of Learning Programme</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3) 應用學習（職業英語）– 商用服務英語證書（資歷架構第三級）
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3) 應用學習（職業英語）– 商用服務英語證書（資歷架構第三級）
<b>Primary Area of Study and Training</b>	Languages and Related Studies
<b>Sub-area (Primary Area of Study and Training)</b>	Languages and Related Studies
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	27
<b>Mode(s) of Delivery and Programme Length</b>	Full-time, 18 months 270 notional learning hours (including 180 contact hours)
<b>Intermediate Exit Award(s)</b>	Intermediate Exit Awards [See 2.7]
<b>Validity Period</b>	1 January 2027 to 31 August 2027
<b>Number of Enrolment(s)</b>	One enrolment per year
<b>Maximum Number of New Students</b>	Maximum of 20 learners per class
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	<p>This course is approved by the Education Bureau. 此課程經教育局批核。</p> <p>This programme includes 4 intermediate exit awards, namely,</p> <ul style="list-style-type: none"> <li>(i) Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2),</li> <li>(ii) Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2),</li> <li>(iii) Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3), and</li> <li>(iv) Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3).</li> </ul> <p>此課程包括 4 個中段結業資歷，資歷名稱為：</p> <ul style="list-style-type: none"> <li>(i) 應用學習（職業英語）－商用服務英語（聆聽及說話）證書（資歷架構第二級）；</li> <li>(ii) 應用學習（職業英語）－商用服務英語（閱讀及寫作）證書（資歷架構第二級）；</li> <li>(iii) 應用學習（職業英語）－商用服務英語（聆聽及說話）證書（資歷架構第三級）；及</li> <li>(iv) 應用學習（職業英語）－商用服務英語（閱讀及寫作）證書（資歷架構第三級）。</li> </ul>
<b>Address of Teaching/ Training Venue(s)</b>	See Appendix 1

2.7 The determinations on the Intermediate Exit Awards of the Learning Programme Accreditation are specified as follows:

<b>Name of Operator</b>	Hong Kong College of Technology 香港專業進修學校	
<b>Name of Award Granting Body</b>	Hong Kong College of Technology 香港專業進修學校	
<b>Title of Learning Programme</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3) 應用學習（職業英語）– 商用服務英語證書（資歷架構第三級）	
<b>Title of Qualifications [Intermediate Exit Awards]</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2) 應用學習（職業英語）– 商用服務英語（聆聽及說話）證書（資歷架構第二級）	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2) 應用學習（職業英語）– 商用服務英語（閱讀及寫作）證書（資歷架構級）
	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3) 應用學習（職業英語）– 商用服務英語（聆聽及說話）證書（資歷架構第三級）	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3) 應用學習（職業英語）– 商用服務英語（閱讀及寫作）證書（資歷架構第三級）
<b>Primary Area of Study and Training</b>	Languages and Related Studies	
<b>Sub-area (Primary Area of Study and Training)</b>	Languages and Related Studies	
<b>Other Area of Study and Training</b>	Not applicable	
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable	
<b>Industry</b>	Not applicable	
<b>Branch</b>	Not applicable	

<b>QF Level</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2)  Level 2	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2)  Level 2
	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3)  Level 3	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3)  Level 3
<b>QF Credits</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2)  QF Credits: 6	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2)  QF Credits: 6
	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3)  QF Credits: 7	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3)  QF Credits: 8
<b>Mode(s) of Delivery and Programme Length</b>	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2)  Full time, 60 notional learning hours (including 40 contact hours)	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2)  Full time, 60 notional learning hours (including 40 contact hours)



	Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3)  Full time, 70 notional learning hours (including 50 contact hours)	Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3)  Full time, 80 notional learning hours (including 50 contact hours)
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Notes to be indicated on the QR</b>	<p>This course is approved by the Education Bureau. 此課程經教育局批核。</p> <p>This is an intermediate exit award of the Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3) 此資歷為應用學習（職業英語）– 商用服務英語證書（資歷架構第三級）的中段結業資歷。</p>	

### **Learning Programme Re-accreditation**

#### **Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

- 2.8 HKCAAVQ has determined that the Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning) meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 January 2027 to 31 August 2029.

## 2.9 Validity Period

2.9.1 The validity period will commence on the date specified below.

2.10 The determinations on the Learning Programme Re-accreditation are specified as follows:

<b>Name of Operator(s)</b>	Hong Kong College of Technology 香港專業進修學校
<b>Name of Award Granting Body</b>	Hong Kong College of Technology 香港專業進修學校
<b>Title of Learning Programme</b>	Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning) 甜品及咖啡店營運（高中應用學習）證書
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning) (QF Level 3) 甜品及咖啡店營運（高中應用學習）證書（資歷架構第3級）
<b>Primary Area of Study and Training</b>	Services
<b>Sub-area (Primary Area of Study and Training)</b>	Catering, Food and Beverage Services
<b>Other Area of Study and Training</b>	Not applicable
<b>Sub-area (Other Area of Study and Training)</b>	Not applicable
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	27
<b>Mode(s) of Delivery and Programme Length</b>	Full-time, 18 months 270 notional learning hours (including 180 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	1 January 2027 to 31 August 2029
<b>Number of Enrolment(s)</b>	One enrolment per year

<b>Maximum Number of New Students</b>	Maximum of 25 learners per class
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	This course is approved by the Education Bureau. 此課程經教育局批核。
<b>Address of Teaching/ Training Venue(s)</b>	See Appendix 1

- 2.11 **Condition(s) (including all pre-conditions for obtaining the HKCAAVQ accreditation status as applied for the commencement of the validity period; and all requirements for maintenance of the accreditation status within the validity period)**

Requirement(s)	Date of Fulfilment
<p><b><u>Certificate in Cybersecurity (Senior Secondary Applied Learning)</u></b></p> <p><u>Requirement 1</u></p> <p>The Operator is to appoint suitable teaching staff with relevant qualification(s), teaching and/or work experience in cybersecurity to deliver the modules with specialised topics on cybersecurity before commencement of the modules concerned.</p> <p>The Operator is to submit the teaching staff arrangement, along with the CVs of the appointed teaching staff, to HKCAAVQ on or before 30 September 2024.</p>	30 September 2024

- 2.12 **Recommendation(s)**  
HKCAAVQ offers the following recommendation(s) for continuous improvement.

## **Recommendation(s)**

### **Certificate in Cybersecurity (Senior Secondary Applied Learning)** **Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

#### **Recommendation 1**

The Operator should undertake a comprehensive review of the Programme Intended Learning Outcomes (PILOs) to enhance their clarity, with a specific focus on using more precise action verbs that explicitly demonstrate a particular learning outcome and accurately depict the learning process through which students acquire the knowledge and competencies.

### **Certificate in Cybersecurity (Senior Secondary Applied Learning)**

#### **Recommendation 2**

The Operator should actively monitor the students' progress and provide them with necessary assistance to ensure that students acquire the Information and Communication Technology (ICT) related knowledge needed for the Programme.

#### **Recommendation 3**

The Operator should review the content and learning and teaching activities in Module 2 "Operating System and Its Practical Skills" and Module 3 "CyberGuard Essentials" to ensure that they are appropriately designed to facilitate the students at secondary school level to attain the intended learning outcomes in a more effective manner.

### **Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

#### **Recommendation 4**

The Operator should incorporate more examples and videos related to Hong Kong and the Greater Bay Area in the learning and teaching materials, and arrange more visits, sharing sessions, and experiential activities to help students learn in both modes to master the use of English across various vocational settings.

**Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

**Recommendation 5**

The Operator should include relevant content related to the coffee industry of the Greater Bay Area, revise the translation of coffee related terminologies into Chinese, and review and update the learning and teaching materials to enhance their relevance and effectiveness in facilitating students' learning.

**Recommendation 6**

The Operator should update the description in the Assessment Scheme for Assessment Task 4 "Test on Pâtisserie and Café Production and Service" to ensure its close alignment with the assessment content and accuracy of information provided in the Assessment Scheme.

**All Programmes**

**Recommendation 7**

The Operator should ensure that External Advisors and External Examiners are appointed prior to the commencement of the programmes.

- 2.13 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

**3. INTRODUCTION**

Hong Kong College of Technology (HKCT) is registered under Cap. 279 Education Ordinance. As a self-financed education institute, HKCT offers a variety of programmes from Certificate to Higher Diploma levels. HKCT Group Limited, a registered charitable organization established under the Companies Ordinance, is the sponsoring body of HKCT.

## 4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

### 4.1 Programme Objectives

#### **Certificate in Cybersecurity (Senior Secondary Applied Learning)**

##### Programme Objectives (POs)

This Programme aims to build students' awareness of cybersecurity and enhance their ethical and legal concepts in cybersecurity. It not only enhances students' interest in cybersecurity careers and train related vocational skills through learning, but also strengthens their foundation skills, thinking skills, people skills, values and attitudes, and career-related competencies to prepare them for future study and career development.

#### **Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

##### Programme Objectives (POs)

This Programme aims to:

- develop students' English proficiency and generic skills through practice in simulated or nearly authentic vocational contexts and application;
- enhance students' awareness of the role of English in authentic work environments;
- develop students' career-related competencies, foundation skills (notably communication skills), thinking skills and people skills as well as nurture their positive values and attitudes as in Applied Learning (ApL) curriculum pillars through applications and practice; and
- enable students to lay a good English foundation for further studies or work.

#### **Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

##### Programme Objectives (POs)

This Programme aims to introduce students the characteristics of pâtisseries and cafés, food production, café operations, food hygiene and other related knowledge. Students are also taught to make specialty beverages and patisseries by selecting different ingredients. This course not only enhances students' interest in related topics, but also strengthens their foundation skills, thinking skills, people skills, values and attitudes, and career-related competencies to prepare them for future study and career development.

### 4.2 Programme Intended Learning Outcomes

## **Certificate in Cybersecurity (Senior Secondary Applied Learning)**

### **Programme Intended Learning Outcomes (PILOs)**

Upon completion of the Programme, learners should be able to:

- PILO 1. locate the threats, risks, and response strategies of cybersecurity;
- PILO 2. illustrate the basic concepts, principles, and methods of cybersecurity;
- PILO 3. apply basic professional skills in cybersecurity, be familiar with the basic operating environment, tools, and techniques of cybersecurity, and be able to response simple tasks, reaching a certain professional standard;
- PILO 4. interpret work ethics and positive values related to cybersecurity and be able to make reasonable judgments and demonstrate respect and responsibility in practical environments; and
- PILO 5. enhance self-understanding and explore directions on further studies and career pursuits.

## **Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

### **Programme Intended Learning Outcomes (PILOs)**

Upon completion of the Programme, learners should be able to:

- PILO 1. cope with the demands of communication in English in general work contexts and specific fields/work sectors with some confidence;
- PILO 2. comprehend spoken and written texts, participate in oral interactions and produce written correspondence with reasonable clarity and appropriacy in a wide range of largely familiar contexts; and
- PILO 3. enhance self-understanding and explore directions on further studies and career pursuits.

### **(a) Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2)**

- (i) understand predictable spoken information, ideas, related explanations, discussion/arguments and evaluation (e.g. short conversation between customers, self-introduction);
- (ii) identify the main ideas and locate/extract specific information/ideas in short and simple spoken texts (e.g. comments, enquiry greeting);
- (iii) present straightforward information/ideas quite clearly in a specified range of familiar, routine contexts orally (e.g. a simple introduction of a product);
- (iv) use simple presentation skills to engage listeners and present simple, familiar ideas and content (e.g. non-verbal signals, short formulaic expressions);
- (v) interact in simple conversations/discussion on familiar and routine matters in general work and social contexts;
- (vi) develop an oral interaction through appropriate responses and

contributions; and

- (vii) handle predictable spoken information, ideas and related explanations, and produce responses that demonstrate some understanding of the conversation/discussion flow.

(b) Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2)

- (i) read and understand short, simple written texts related to a specified range of familiar, routine work and social contexts (e.g. reading an email and product descriptions);
- (ii) comprehend predictable written information, ideas, related explanations, discussion/arguments and evaluation;
- (iii) identify the main ideas and locate/extract specific information in short written texts (e.g. notices, memos, emails);
- (iv) present straightforward information, ideas, related explanations, discussion/arguments and evaluation in written form on subjects relating to a specified range of familiar, routine contexts (e.g. providing simple explanations for handling a case, replying an email about an enquiry);
- (v) provide appropriate information/ideas with a clear purpose and message in short written correspondence, and show some awareness of overall organisation of the written text;
- (vi) produce, with reasonable clarity and conciseness, short written texts using commonly-used vocabulary and simple grammatical structures, and appropriate registers and formats (e.g. emails, memos);
- (vii) understand predictable information, ideas and related explanations in written correspondence relating to a specified range of familiar, routine contexts, and produce short written responses that are appropriate to the purpose and message;
- (viii) understand the writer, context and subject of the incoming correspondence and adopt an appropriate format and tone in the written response; and
- (ix) produce, with reasonable clarity and conciseness, short and appropriately structured written responses to incoming correspondence using commonly-used vocabulary and simple grammatical structures.

(c) Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3)

- (i) understand predictable and unpredictable spoken information, ideas, related explanations, discussion/arguments and evaluation, relating to specific fields/work sectors and a wide range of largely familiar contexts (e.g. a briefing on providing general information of a product, response to a complaint);
- (ii) identify the main ideas and locate/extract specific information in



increasingly complex spoken texts (e.g. persuasive presentations, phone calls, customers specific enquiry);

- (iii) orally present information/ideas, related explanations, discussion/argument and evaluation, relating to specific fields/work sectors and a wide range of largely familiar contexts clearly and coherently, (e.g. a presentation promoting a new product/service, a complex dialogue seeking specific information, presenting a proposal of their idea about a case);
- (iv) use a wider range of presentation skills to engage listeners and present simple, familiar ideas and content (e.g. articulation, intonation, stress and rhythm);
- (v) interact in conversations/discussion on familiar and routine matters in general work contexts and specific fields/work sectors;
- (vi) develop an oral interaction through appropriate responses and contributions; and
- (vii) handle predictable and unpredictable spoken information, ideas, related explanations, discussion/arguments and evaluation, and produce responses that demonstrate understanding of the conversation/discussion flow.

(d) Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3)

- (i) read and understand increasingly complex written texts related to specific fields/work sectors and a wide range of largely familiar contexts (e.g. reading a briefing document for an event, different social media advertisements);
- (ii) comprehend predictable and unpredictable written information, ideas, related explanations, discussion/arguments and evaluation (e.g. writing an adjustment letter specifically for a product/ service);
- (iii) identify the main ideas and locate/extract specific information in written texts of increasing length (e.g. proposals, press releases, social media blogs) present information, ideas, related explanations, discussion/arguments and evaluation in written;
- (iv) form on subjects relating to the selected fields/work sectors and a wide range of largely familiar contexts (e.g. making suggestions on a restaurant's marketing strategy, writing a blog as a social media executive);
- (v) give appropriate information/ideas with a clear purpose and message in written texts of increasing length, and show an awareness of overall organisation of the written texts;
- (vi) produce, with reasonable clarity and conciseness, written texts of increasing length using a wider range of vocabulary and increasingly complex grammatical structures, and appropriate registers and formats (e.g. polite tone for written responses to customer complaints, short

- proposals with diagrams and numbers);
- (vii) understand predictable information, ideas and related explanations, discussion/argument and evaluation in written correspondence relating to specific fields/work sectors and a wide range of familiar contexts, and produce short written responses that are appropriate to the purpose and message;
  - (viii) understand the writer, context and subject of the incoming correspondence and adopt an appropriate format and tone in the written response; and
  - (ix) produce, with reasonable clarity and conciseness, appropriately structured written responses of increasing length to incoming correspondence using a wider range of vocabulary and increasingly complex grammatical structures.

### **Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

#### **Programme Intended Learning Outcomes (PILOs)**

Upon completion of the Programme, learners should be able to:

- PILO 1. describe the service culture and recent developments of pâtisserie and café industry;
- PILO 2. demonstrate a basic understanding of pâtisserie and café product knowledge, design and production;
- PILO 3. demonstrate and apply the knowledge of hygiene and occupational safety in food and beverage preparation;
- PILO 4. demonstrate critical thinking skills, problem solving skills and creative thinking skills in pâtisserie and café operations;
- PILO 5. demonstrate individual discipline and teamwork and a basic understanding of work ethics related to pâtisserie and café operations; and
- PILO 6. enhance self-understanding and explore directions on further studies and career pursuits.

#### 4.3 Programme Structure

### **Certificate in Cybersecurity (Senior Secondary Applied Learning)**

<b>Module Title</b>	<b>QF Credit</b>
Module 1 Introduction to Cybersecurity 單元一：網絡安全導論	27
Module 2 Operating System and Relevant Practical Skills 單元二：操作系統及相關實用技巧	

Module 3 CyberGuard Essentials 單元三：網絡防護精要	
Module 4 Cyber Range Practice 單元四：網絡靶場練習	
<b>Total</b>	<b>27</b>

**Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

Module Title	QF Credit
Module 1 Listening and Speaking (QF Level 2)	27
Module 2 Reading and Writing (QF Level 2)	
Module 3 Listening and Speaking (QF Level 3)	
Module 4 Reading and Writing (QF Level 3)	
<b>Total</b>	<b>27</b>

**Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

Module Title	QF Credit
Module 1 Introduction to Pâtisserie and Café Operations 甜品及咖啡店運作簡介	27
Module 2 Pâtisserie and Café Operation System 甜品及咖啡店運作系統	
Module 3 Food and Beverage Service and Production in Café 咖啡店餐飲服務及製作	
Module 4 Pâtisserie Production 甜品製作	
Module 5 Menu Design and Execution 餐單設計及執行	

<b>Total</b>	<b>27</b>
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#### 4.4 Graduation Requirements

**Certificate in Cybersecurity (Senior Secondary Applied Learning)**  
**Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**  
**Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

Students are required to attend lessons and participate in the learning and teaching activities organised by the Operator. The Panel noted that the graduation requirements of ApL Programmes are stipulated by the EDB. The graduation requirements of the above programmes are as follows:

- Students are required to attend lessons and participate in learning activities organised by the HKCT. The EDB and Hong Kong Examination and Assessment Authority (HKEAA) set the minimum attendance rate of all Applied Learning programmes at 80% of the total number of contact hours.
- HKEA is responsible for the final moderation of the assessment results submitted by the Operator.

**Intermediate exit awards of Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

- (i) **Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 2)**
- (ii) **Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 2)**
- (iii) **Certificate in Applied Learning (Vocational English) – English for Business Services (Listening and Speaking) (QF Level 3)**
- (iv) **Certificate in Applied Learning (Vocational English) – English for Business Services (Reading and Writing) (QF Level 3)**

#### 4.5 Admission Requirements

**Certificate in Cybersecurity (Senior Secondary Applied Learning)**  
**Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**  
**Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

This is a Senior Secondary Applied Learning Course. Applicants have to meet the admission requirements set by the Education Bureau.

## **5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

### **5.1 Variation and withdrawal of this Accreditation Report**

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

### **5.2 Appeals**

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.

- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A ([www.elegislation.gov.hk](http://www.elegislation.gov.hk)) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: [www.hkqf.gov.hk](http://www.hkqf.gov.hk).

### 5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at [www.hkqr.gov.hk](http://www.hkqr.gov.hk) for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Ref: VA87/02/27c,51a&59

**Address of Teaching / Training Venues**

**Certificate in Cybersecurity (Senior Secondary Applied Learning)**

1. HKCT Jockey Club Ma On Shan Campus – Yiu On Estate, 2 Hang Hong Street, Ma On Shan, Shatin, New Territories  
新界沙田馬鞍山恆康街 2 號耀安邨 港專賽馬會馬鞍山校園
2. HKCT Jockey Club Undergraduate Campus – 2 On Shing Street, Ma On Shan, Shatin, New Territories  
新界沙田馬鞍山鞍誠街 2 號 港專賽馬會本科校園
3. HKCT Mong Kok East Campus – 14 Princess Margaret Road, Ho Man Tin, Kowloon  
九龍何文田公主道 14 號 港專旺角東校園
4. HKCT Kwun Tong Learning Centre – 7/F & 8/F, Wong Tze Building, 71 Hoi Yuen Road, Kwun Tong, Kowloon  
九龍觀塘開源道 71 號王子大廈 7 樓及 8 樓 港專觀塘教學中心
5. HKCT Cheung Sha Wan Learning Centre – 1/F & 2/F, Heya Star, 368 Castle Peak Road, Cheung Sha Wan, Kowloon  
九龍長沙灣青山道 368 號喜韻 1 樓及 2 樓 港專長沙灣教學中心
6. HKCT Yuen Long Learning Centre – Shop No. 22, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
新界元朗水車館街 28 號萬金中心地下 22 號鋪 港專元朗教學中心
7. HKCT Yuen Long Learning Centre – Shop No. 41, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
新界元朗水車館街 28 號萬金中心地下 41 號鋪 港專元朗教學中心
8. Premises of Secondary Schools Offering Mode 2 Course  
舉行模式二課程時，選用備有合規格設施及支援之中學校舍

**Certificate in Applied Learning (Vocational English) – English for Business Services (QF Level 3)**

1. HKCT Jockey Club Ma On Shan Campus – Yiu On Estate, 2 Hang Hong Street, Ma On Shan, Sha Tin, New Territories  
港專賽馬會馬鞍山校園 - 新界沙田馬鞍山恆康街 2 號耀安邨
2. HKCT Jockey Club Undergraduate Campus – 2 On Shing Street, Ma On Shan, Sha Tin, New Territories  
港專賽馬會本科校園 - 新界沙田馬鞍山鞍誠街 2 號
3. HKCT Ho Man Tin Campus – 14 Princess Margaret Road, Ho Man Tin, Kowloon  
港專何文田校園 - 九龍何文田公主道 14 號
4. Hoi Yuen Road Training Centre – 8/F, Wong Tze Building, 71 Hoi Yuen Road, Kwun Tong, Kowloon  
開源道培訓中心 - 九龍觀塘開源道 71 號王子大廈 7 & 8 樓
5. Cheung Sha Wan Training Centre – 2/F, Heya Star, 368 Castle Peak Road, Cheung Sha Wan, Kowloon  
長沙灣培訓中心 - 九龍長沙灣青山道 368 號喜韻 2 樓
6. HKCT Yuen Long Learning Centre – Shop No. 22, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
港專元朗教學中心 - 新界元朗水車館街 28 號萬金中心地下 22 號鋪
7. Yuen Long Training Centre – Shop No. 41, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
元朗培訓中心 - 新界元朗水車館街 28 號萬金中心地下 41 號鋪
8. Premises of Secondary Schools Offering Mode 2 Course  
舉行模式二課程之中學校舍



**Certificate in Pâtisserie and Café Operations (Senior Secondary Applied Learning)**

1. \*HKCT Jockey Club Ma On Shan Campus – Yiu On Estate, 2 Hang Hong Street, Ma On Shan, Sha Tin, New Territories  
\*港專賽馬會馬鞍山校園 - 新界沙田馬鞍山恆康街 2 號耀安邨
2. HKCT Jockey Club Undergraduate Campus – 2 On Shing Street, Ma On Shan, Sha Tin, New Territories  
港專賽馬會本科校園 - 新界沙田馬鞍山鞍誠街 2 號
3. HKCT Ho Man Tin Campus – 14 Princess Margaret Road, Ho Man Tin, Kowloon  
港專何文田校園 - 九龍何文田公主道 14 號
4. \*Hoi Yuen Road Training Centre – 8/F, Wong Tze Building, 71 Hoi Yuen Road, Kwun Tong, Kowloon  
\*開源道培訓中心 - 九龍觀塘開源道 71 號王子大廈 7 & 8 樓
5. \*Cheung Sha Wan Training Centre – 2/F, Heya Star, 368 Castle Peak Road, Cheung Sha Wan, Kowloon  
\*長沙灣培訓中心 - 九龍長沙灣青山道 368 號喜韻 2 樓
6. HKCT Yuen Long Learning Centre – Shop No. 22, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
港專元朗教學中心 - 新界元朗水車館街 28 號萬金中心地下 22 號鋪
7. Yuen Long Training Centre – Shop No. 41, Ground Floor, Golden Plaza, 28 Shui Che Kwun Street, Yuen Long, New Territories  
元朗培訓中心 - 新界元朗水車館街 28 號萬金中心地下 41 號鋪
8. \*Premises of Secondary Schools Offering Mode 2 Course  
\*舉行模式二課程之中學校舍

Remark: \* with facilities for conducting workshops

