



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

## **SUMMARY ACCREDITATION REPORT**

**Federation for Self-financing Tertiary Education**

**Caritas Institute of Community Education**

**Programme Validation at QF Level 3**

**Certificate in Manicure & Pedicure Care & Nail Art  
(Elective Course of Yi Jin Diploma)**

**June 2014**

This accreditation report is issued by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) in its capacity as the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO). This report outlines the HKCAAVQ's determination, the validity period of the determination as well as any conditions or restrictions on the determination.

## **1. Introduction**

- 1.1 The Yi Jin Diploma (YJD) programme was accredited by the HKCAAVQ in August 2013 with a validity period of three years starting from the 2013/14 academic year to be operated by seven member institutions of the Federation for Self-financing Tertiary Education (FSTE) including the Caritas Institute of Community Education (CICE/the Operator). At the time of the accreditation exercise for the YJD programme, the HKCAAVQ was informed that the FSTE member institutions may propose new and/or revamped Elective Clusters before commencement of each academic year.
- 1.2 For implementation in the 2014/15 academic year, the CICE proposed an Elective Cluster, Professional Make-up, Hair-dressing and Nail Technology [專業化妝、髮型設計及美甲學] which comprises three Elective Courses. One of these Elective Courses, Manicure & Pedicure Care & Nail Art [美甲及手足護理], was developed with reference to the Specification of Competency Standards (SCS) developed by the Beauty Industry Training Advisory Committee of the Qualifications Framework (QF) and the Qualifications Guidelines for the SCS-based Courses under the QF.
- 1.3 Following the advice of the Education Bureau to the FSTE and its member institutions to award standalone qualifications to YJD students on successful completion of a SCS-based Elective Cluster/Course, this Elective Course of CICE is to be accredited by the HKCAAVQ leading to the SCS-qualification, Certificate in Manicure & Pedicure Care & Nail Art (Elective Course of Yi Jin Diploma) [美甲及手足護理 (毅進文憑選修科目) 證書], and to be uploaded separately on the Qualifications Register of the QF. On successful completion of the Elective Course, students of the YJD programme will be awarded the Certificate in Manicure & Pedicure Care & Nail Art (Elective Course of Yi Jin Diploma).
- 1.4 Based on the agreement, the HKCAAVQ was commissioned by the FSTE to assess and determine whether the following learning programme of the CICE achieves the stated objectives and meets the QF standard at QF Level 3:
  - (1) Certificate in Manicure & Pedicure Care & Nail Art (Elective Course of Yi Jin Diploma)
- 1.5 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the agreement and the terms stated therein.

## **2. HKCAAVQ's Accreditation Determination**

Having due consideration of the accreditation panel's observations and comments as presented in this Report, the HKCAAVQ makes the following accreditation determination:

### **2.1 Programme Validation**

Approval

<b>Name of Operator</b>	Caritas Institute of Community Education 明愛社區書院
<b>Name of Award Granting Body</b>	Caritas Institute of Community Education 明愛社區書院
<b>Title of Learning Programme</b>	Certificate in Manicure & Pedicure Care & Nail Art (Elective Course of Yi Jin Diploma) 美甲及手足護理 (毅進文憑選修科目) 證書
<b>Title of Qualification (Exit Award)</b>	Certificate in Manicure & Pedicure Care & Nail Art (Elective Course of Yi Jin Diploma) 美甲及手足護理 (毅進文憑選修科目) 證書
<b>Primary Area of Study / Training</b>	Beauty, Hairdressing and Related Studies, Home Economics, Personal Care
<b>Other Area of Study / Training</b>	Not applicable
<b>Industry</b>	Beauty
<b>Branch</b>	Beauty
<b>QF Level</b>	Level 3
<b>QF Credit</b>	18
<b>Mode of Delivery and Programme Length</b>	Full-time: 1 year [180 notional learning hours (including 60 contact hours)] Part-time: 2 years [180 notional learning hours (including 60 contact hours)]
<b>Intermediate Exit Award</b>	Not applicable
<b>Validity Period</b>	2 years (1 September 2014 – 31 August 2016)
<b>Number of Enrolments</b>	Not applicable
<b>Maximum Number of New Students</b>	Maximum of 35 students per class
<b>Specification of Competency Standards Based Programme</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Programme Specific Requirement</b>	Not applicable
<b>Remark to be indicated on the QR</b>	This programme is one of the Elective Courses of the Elective Cluster, Professional Make-up, Hair-dressing and Nail Technology, of the Yi Jin Diploma programme.

	<p>此課程屬於毅進文憑課程中「專業化妝、髮型設計及美甲學」選修群組的其中一個選修科目。</p>
<p><b>Address of Teaching/Training Venue</b></p>	<p>Caritas Institute of Community Education – North Point Unit 601-604, 6/F, Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong 明愛社區書院 - 北角 香港北角英皇道 338 號華懋交易廣場 II 期 6 樓 601 至 604 室</p> <p>Caritas Institute of Community Education – Kowloon Tong 16 Kent Road, Kowloon Tong, Kowloon 明愛社區書院 - 九龍塘 九龍九龍塘根德道 16 號</p> <p>Caritas Institute of Community Education – Yaumati 4 Cliff Road, Yaumati, Kowloon 明愛社區書院 - 油麻地 九龍油麻地石壁道 4 號</p> <p>Caritas Institute of Community Education – Hung Hom 5 Dyer Avenue, Hung Hom, Kowloon 明愛社區書院 - 紅磡 九龍紅磡戴亞街 5 號</p> <p>Caritas Jockey Club Institute of Community Education – Tsuen Wan 2/F, 146 Chung On Street, Tsuen Wan, N.T. 明愛賽馬會社區書院 - 荃灣 新界荃灣眾安街 146 號 2 樓</p> <p>Caritas Institute of Community Education – Shatin 18-24 Man Lai Road, Shatin, N.T. 明愛社區書院 - 沙田 新界沙田文禮路 18-24 號</p> <p>Caritas Institute of Community Education – Tuen Mun Units 21-34, G/F, Wu Yuet House, Wu King Estate, Tuen Mun, N.T. 明愛社區書院 - 屯門 新界屯門湖景邨湖月樓地下 21-34 室</p> <p>Caritas Institute of Community Education – Yuen Tong G/F, Shop 1, Dip Shui House,</p>

	Shui Pin Wai Estate, Yuen Long, N.T. 明愛社區書院 - 元朗 新界元朗水邊圍邨疊水樓地下 1 號鋪
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### 3. Programme Details

The following is the programme information provided by the Operator.

#### 3.1 Programme Objectives

The programme aims at enabling students to apply the knowledge of manicure, pedicure, hand and foot care to provide the manicure and pedicure treatments and demonstrate the skills of applying the acrylic, UV gel nail and fibre nail tips.

#### 3.2 Programme Intended Learning Outcomes

Upon completion of the programme, students should be able to:

- analyse the client's needs and the condition of the nails and perform the skilled tasks of nail care and enhancement safely and effectively, such as nail treatments; and
- apply the techniques of nail extension and maintenance to provide acrylic nail, UV gel nail and fibre nail tips treatments.

#### 3.3 Programme Structure

Module Title	Unit of Competency	QF Credit
Perform Basic Manicure / Pedicure	BEZZNA205A	-
Master Manicure and Pedicure Techniques	BEZZNA312A	-
Perform Acrylic Nail Enhancement	BEZZNA303A	-
Perform UV Gel Nail Enhancement	BEZZNA304A	-
Apply Fibre Nail Tips	BEZZNA305A	-
<b>Total</b>		<b>18</b>

#### 3.4 Graduation Requirements

- Achieve an attendance rate of 80% or above;
- Achieve at least 50% overall mark; and
- Pass in practical examination.

#### 3.5 Admission Requirements

- Students of Yi Jin Diploma programme

### 4. Substantial Change

4.1 The maintenance of the HKCAAVQ accreditation status during the validity period is subject to no substantial change being made without prior approval by the HKCAAVQ.

## **5. Qualifications Register**

- 5.1 Qualifications accredited by the HKCAAVQ are eligible for entry into the Qualifications Register (QR) at <http://www.hkqr.gov.hk> for recognition under the Qualifications Framework (QF). Operators should apply separately to have their quality-assured qualifications entered into the QR.
- 5.2 Only learners who are admitted to the named accredited learning programme during the validity period and who have graduated with the named qualification uploaded in the QR will be considered to have acquired a qualification recognised under the QF.

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